

NSDL Database Management Ltd.

KYC Registration Agency

Circular



Circular No.: NDML/POLICY/2013-0005

Date: June 17, 2013

Sub: Updation in KYC details

Attention of Intermediaries is invited to NDML Circular No. NDML/POLICY/2012-0016 dated June 25, 2012 regarding **Modification of Client details in NDML KRA System.**

Intermediaries are hereby informed that modification form need not be obtained for updation of following fields in NDML KRA System provided modification request is received through secured authenticated web portal of intermediary or email address of the client registered with the intermediary.

	Individual	Non Individual
Identity Details	Father's/Spouse Name	
	Marital Status	
Address Details	Telephone Number	Telephone Number
	Mobile Number	Mobile Number
	Email ID	Email ID
	Fax	Fax
Other Details	Gross Annual Income Details / Net Worth	
	Occupation	
	PEP Status	
	Any other Information	Any other Information

Intermediaries should raise the modification request and enter the remark as 'No Supporting Documents' in the field 'Any other Information' from "Other Details" tab in NDML KRA System. Intermediaries are advised to follow the KYC guidelines issued by SEBI, Stock Exchanges and Depositories, as applicable for their clients while processing the request for modification in NDML KRA system.

For and on behalf of
NSDL Database Management Limited

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Sameer Gupte
Senior Vice President